



Cincinnati Nature Center
Children's Saturday Programs Policies and Contact Information
Rowe Woods

All Children's Saturday Programs require preregistration and follow our program policies and safety protocols:

- Parents/caregivers should perform a health assessment on their child every morning before leaving home. If your child has a temperature of 100 degrees or higher, or feels sick, they will not be permitted to attend the program until they are fever-free for 24 hours without the use of fever-reducing medication.
- Parents drop off their children to attend these programs on their own.
- Children must be potty-trained to participate.
- **Our policies are subject to change based on conditions at the time of the program.**

Placement Policy for Siblings/Friends: Trail groups for each program will consist of small groups of children with two naturalists. Children attending large age range programs, like Saturday Nature Squad, will be split up into pre-assigned groups based on age and program registrations, and siblings are often separated into different groups.

If your child has a sibling or friend registered in their program and you wish to place them in the same trail group, please indicate this on your child's health form in your UltraCamp Account under "Additional Information" at least three days in advance to the start of the sessions. We'll do our best to accommodate your request as long as it is received at least three days prior to the start of the initial session. If you wish for your child to be placed with a family member whose ages are not within one year of one another, our policy is to place the older child with the younger child's trail group.

Cancellation/Refund Policy: Cancellations must be made at least two weeks in advance of the first scheduled program date. No refunds or transfers of fees will occur if the request is made less than two weeks prior to the first scheduled program date. Once a child is registered in this program, a spot is reserved for your child and our staffing is set. This policy was adopted so that we can remain a sustainable organization and continue to provide educational programs for area youth.

Accessibility: We're happy to make reasonable accommodations for special needs. Parents and guardians with questions regarding the ability of staff to meet a child's needs should contact Youth Program Manager Kelly Steyer before registering for Children's Saturday Programs at (513) 831-1711, Ext. 137.

Inclement Weather Policy: For Children's Saturday Programs such as *Green Sprouts* and *Saturday Nature Squad*, we'll have class even if it storms. We have reserved indoor spaces for each class in the event of severe weather.

Other Policies

- All children must be potty-trained.
- Children are not permitted to use cell phones while at Children's Saturday Programs. It's best to leave all electronics, including smart watches, at home. If a child is seen using a phone, the Site Coordinator will put it in a safe space until pick-up time. If your child needs a phone for a health or safety reason, please indicate it on their health form and contact the Camp Director before the start of the program.
 - If you need to reach your child while they're at camp, please call the camp cell phone at (513) 200-5549.
- Staff are not permitted to administer or carry medication for children, except for EpiPens, Benadryl, and inhalers. EpiPens, Benadryl, or inhalers may be administered by specific staff members according to their first aid training.
- Children and staff members are not permitted to attend camp until they are fever-free for 24 hours without the use of fever reducing medication.

Do you have an additional question? Please see below for contact information:

- Regarding *Green Sprouts* or *Saturday Nature Squad*, contact **Kelly Steyer** at (513) 831-1711, Ext. 137 or ksteyer@cincynature.org.
- Regarding registration or health form information, please contact Registrar **Katherine Scott** at (513) 831-1711, Ext. 129 or kscott@cincynature.org.